Meeting: Needs Assessment Date: 06/07/04 Time: 12-2:00 pm

**Location: Room 400-B** 

Members Present												
Name	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Terry Lerma												
Keith Meeks												
Waymond Burks												
Christina Fluker												
Lydia Meyers (alt)												
David Perkins												
Sarah Farrell (alt)												
Deborah Sloss												
Dr. Calvin Trent												
Denice Nixon (alt)												
Elizabeth Dawsey												
Mallory Waldman												
Marsha Polsinelli (alt)												
Selvy Hall												
Pat Jacobs												
Valerie Freeman												
Paula Wilson												
Sheryl Davis												
Guests												
Christian Resick												
Michael Hurgis												
David Kuttnauer												

Topic	Discussion	Action	Responsibility	Consult	Inform	Due
						Date
Meeitng was called to						
order at 12:10 pm.						
Agenda was approved.		Motioned to accept by Paula.				
		Seconded by Pat.				
Old Business: Special	The committee discussed	Motion to schedule meeting on				
meeting to review	possible dates and agreed upon	July 12, 2004 at 9am by Deb				
Needs Report due to	July 12, 2004 from 9am and	Sloss.				
committee on 7/1/04	11:30am.	Seconded by Sarah Farrell				
New Business:		Motioned by Deb Sloss.				
Suspend the regular		Seconded by Pat.				
meeting scheduled for						
6/21/04 to be replaced						
by a special meeting.						
Dates entered into		none				
Work Plan						
Meeting adjourned at		Motioned by Waymond.				
1:35pm.		Seconded by Pat.				

Mallory Waldman
Chair/Co-Chair Signature

**June 07, 2004 Date**